



Emilia's Acrobatics, Gymnastics, & Cheer

9000 Maier Rd, Laurel, MD 20723

info@eagcgym.com

410-381-7565

www.eagcgym.com

Recreational Class Policies

- Our classes operate just like a subscription. You subscribe for a specific class listing upon registration -- **the classes continue week-to-week until YOU cancel by submitting a DROP REQUEST through our Parent Portal.**
- Classes are broken up into consecutive, 8-week billing periods. You can subscribe for a class at any point during a billing period -- you would pay for the remaining classes within that billing period, and the \$35 gym insurance fee, to start your subscription.
- In order to keep your subscription active, you **MUST** pay the 8-week session balance **NO LATER THAN** the first day of each new 8-week billing period. **If we do not receive your payment by the first day of each new billing period, your student will be dropped from our roster. You will be financially responsible for all classes up until the drop date listed for your student's enrollment.**
- We encourage students to participate in 1 free trial class prior to registering! To schedule a trial class, **FIRST** create your Parent Portal account by clicking the "Portal" tab on the top right of our website. **THEN**, you can request your trial class through the portal. We approve/deny requests each day, so we recommend requesting a trial 24+ hours

in advance. Note: Upon approval, scheduling a trial class ONLY confirms your spot for your trial class -- it does NOT guarantee you a spot in the same class after your trial.

- **Class tuitions and gym insurance fees are non-refundable, but you are allowed to switch classes to a more suitable class (so long as your selection is available) at no additional charge.**
- Gym insurance fee: Students must pay a \$35 gym insurance fee to cover the student's gym insurance. This fee is paid on a schedule conducive with our insurance plan payments (currently, this is charged annually for each student).
- There is a \$25 fee for returned or rejected payments.
- **Each student can makeup up to 2 classes per 8-week session.** Makeups must be made up sometime within the same 8-week session that the class was missed and coordinated in advance with our office. We encourage scheduling these EARLY, as classes fill up very quickly. Careful scheduling! If you need to reschedule a previously scheduled flex class, you must CANCEL your previously scheduled flex class at least 24 hours before the flex class start-time. Otherwise, the flex class cannot be rescheduled. Any unfulfilled makeups will turn into complimentary open gym sessions.
- If you wish to request any of the following, **you MUST communicate your request with us via email:**

- Authorizing a one-time charge to your card on file for specific line item(s).
- **We keep a card on file for all families to be on autopay for your card to automatically be charged.**

- ***Ask about our sibling & military discounts!***